

SOUTHWICK PARISH COUNCIL

Chair: Cllr John Eaton, 30 Blind Lane, Southwick, Wiltshire, BA14 4PG 07818 870098

Clerk: Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

To: All Members of Southwick Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Tuesday 17th September 2024** commencing at **7.30 pm** in the Annexe, Southwick Village Hall for the transaction of the business shown on the agenda below.



Nicola J Duke - Parish Clerk

12th September 2024

Public Participation

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.* Members are reminded of their obligations under the Code of Conduct.

	AGENDA ITEM
2024/56	Apologies for Absence To note apologies for absence and consider reasons given.
2024/57	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
2024/58	Minutes of Council Meetings To confirm and sign as a correct record the minutes of a meeting of the Parish Council held on 16th July 2024 (copy attached).
2024/59	Co-option of a Parish Councillor To consider the co-option of a parish councillor to fill the casual vacancy.
2024/60	Wiltshire Council Report To receive a report from Cllr Prickett.

<p>2024/61</p>	<p>Highways/Environment To receive any updates or reports on matters relating to:</p> <ul style="list-style-type: none"> a) Parish Environment including: <ul style="list-style-type: none"> a. Consideration of a request from a resident for the relocation of the dog bin at Chantry Lane (Clerk to report) b. Hedge and verge cutting c. Dog bins (general contract update) b) Highways c) Footpaths – Cllr Carey to report 															
<p>2024/62</p>	<p>Planning Applications and Consultations <i>Members to note that extensions for PC comments were obtained on the below listed applications:</i></p> <p>PL/2024/07510 - 101 Chantry Gardens, Southwick, Trowbridge, BA14 9QR - Erection of single storey rear extension and single storey side extension forming a wraparound extension.</p> <p>PL/2024/06896 - Orchard Barn, Frome Road, Southwick, Trowbridge, BA14 9NJ - Proposed installation of 12 x 445w solar panels on front roof of house.</p> <p>PL/2024/07053 - The Manor, Hoggington Lane, Southwick, Trowbridge, BA14 9NR - Installation of Ground Mounted Air Source Heat Pumps.</p> <p><i>To receive and consider planning applications received after the issue of the agenda (where the response time falls outside of the meeting schedule and an extension cannot be obtained).</i></p> <p>Consultations</p> <p>Consultation on the pre-submission draft Gypsies and Travellers Development Plan Document – to consider the Council’s comment on the draft DPD (information attached).</p> <p>Proposed reforms to the National Planning Policy Framework– To determine the Council’s response to the proposed reforms to the NPPF - information can be viewed at https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system</p> <p>Consultation on Wiltshire Council’s Enforcement Policies – to consider any comments the Council wishes to make in response to the consultation – information can be viewed at https://www.wiltshire.gov.uk/enforcement-policies</p>															
<p>2024/63</p>	<p>Finance</p> <ul style="list-style-type: none"> a) To receive the Bank Reconciliation Statement August 2024 (attached) b) To receive the Budget Report August 2024 (attached) c) To approve the below listed payments due: <table border="1" data-bbox="373 1771 1383 1957"> <tr> <td>Clerk and HMRC</td> <td>Salary, NI and PAYE July and August</td> <td>1436.90</td> </tr> <tr> <td>Wiltshire Pension Fund</td> <td>Pension contributions July and August</td> <td>319.30</td> </tr> <tr> <td>Gooding Accounts</td> <td>Payroll fees July and August payroll</td> <td>40.00</td> </tr> <tr> <td>West Country Tree Surgeons</td> <td>Tree works playing field</td> <td>1060.80</td> </tr> <tr> <td>Idverde</td> <td>Supply and fit dog bins /bin collections</td> <td>5435.68</td> </tr> </table>	Clerk and HMRC	Salary, NI and PAYE July and August	1436.90	Wiltshire Pension Fund	Pension contributions July and August	319.30	Gooding Accounts	Payroll fees July and August payroll	40.00	West Country Tree Surgeons	Tree works playing field	1060.80	Idverde	Supply and fit dog bins /bin collections	5435.68
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2024/64	Parish Council Reserves Following the July 2024 review of the Council Reserves to begin project planning for associated projects and consider any additional projects being proposed (July minutes refer).
2024/65	Southwick Village Hall/ Community Hub To receive an update/report on the new agreement for the VH/Hub (previous minutes refer).
2024/66	Memorial Stone To receive a progress report on the new plaque for Olive Blisset and Roy Butts (previous minutes refer).
2024/67	Code of Conduct Training To receive an update from the Clerk on the proposed Code of Conduct training session for members.
2024/68	Clerks Contract of Employment To consider the Clerk's contract of employment – Cllrs Noble and Snell to report (agenda item listed at their request). <i>Please note that if the discussion relates to a specific employee rather than a general discussion of contract the item will need to be moved into confidential session.</i>
2024/69	Neighbourhood Plan To receive any available updates on the Neighbourhood Plan – Chair to report.
2024/70	Southwick Village News To agree items for inclusion in the SVN.
2024/71	Parish Steward To consider and agree any tasks for the Parish Steward.
2024/72	Correspondence To note any items of correspondence: a) Wiltshire Council re: winter preparations 2024-25 (attached) b) Bobby Van Trust re: grant application (attached)
2024/73	Date of next meeting Tuesday 15 th October 2024